



# TERMS OF REFERENCE

---

## **BACKGROUND AND CONTEXT**

The North East Youth Organisations Network (NEYON) is a collective response from services supporting young people aged 12-25years (particularly those at-risk), to driving a positive change on youth issues and initiatives.

The NEYON is supported by a Coordinating Group confirmed by an annual self-nomination process from within the membership. The Coordination Group is, where practical, represented by not-for-profit organisations, local government and state government members. The Coordinating Group and Network is governed by a Model of Operation determined by the Membership.

## **PURPOSE**

The NEYON is a professional body which informs and drives industry good practice and partnerships in enhancing outcomes for young people in the North East Metropolitan area. We do this through information sharing, lobbying, collaboration and supporting training and development opportunities whilst fostering an environment of respect, active participation, innovation and creativity.

## **OBJECTIVES**

Namely, the key objectives of the Network are:

1. To support an effective youth focused Network for services in the North East Metro region.
2. To strengthen the collaboration and partnership capacity of services in the North East Metro region to respond to issues relevant to young people and youth services.
3. To raise awareness of issues relevant to young people and youth services in the North East Metro region.

## **MEMBERSHIP**

NEYON members include:

Representation from community groups, not-for-profit organisations, local, state and/or federal government departments that provide services and support for young people (predominantly those at-risk) and/or youth services in the North East Metropolitan region.

Two types of memberships are available:

1. *Full Membership* – Members demonstrating regular attendance at the Network meetings(>50%)
2. *Occasional Membership* – Members wishing to remain on the Network database but do not regularly attend meetings (<50%- never)

Network benefits (e.g. training) will be open to those members undertaking a Full Membership role in the first instance.

Responsibilities of Full Membership:

Members are asked to sign an agreement to commit to advancing the key objectives of the Network and upholding the values.

**CHAIRPERSON**

The Chairperson will be nominated annually from within the Coordination Group.

**MINUTE TAKER**

The members of the Coordination Group will rotate minute taking responsibility amongst themselves.

**FREQUENCY AND DURATION OF MEETINGS**

Meetings shall be held every second month on a day and time to be set annually by Members.

Special meetings may be convened as deemed necessary by the membership.

**AMENDMENTS**

The Terms of Reference shall be reviewed annually. They may be altered to meet the current needs of the Members in line with the key objectives.

**The above Terms of Reference have been agreed by consensus of NEYON on:**

**Meeting Date:** \_\_\_\_\_

**Coordination Group Representative Signature:** \_\_\_\_\_